

**RESEARCH CENTER ADMINISTRATORS SOCIETY
EXECUTIVE BOARD MEETING**

January 28, 2007
Sheraton Beach Hotel
South Padre Island, Texas

The Executive Committee of the Research Center Administrators Society held their fall 2007 meeting at the above site and date. Members in attendance were: Larry Earnst (AR); Don Hubbell (AR); Fred Swanson (CA); Bob McNeill (GA); George Granade (GA); Robert Dunker (IL); Jim Beaty (IN); Lyle Lomas (KS); Bill Peterson (KY); Allen Nipper (LA); Clyde Bogle (NC); Sandy Maddox (NC); Debbie Robertson (NC); Jeff Chandler (NC); Paul Nyren (ND); Ken Scaife (OH); Merritt Taylor (OK); John Hodges (TN); Dennis Onks (TN); Barry Sims (TN); Rob Ellis (TN); Pete Schultz (VA)

Officers in attendance: Randall Rawls (AL) President; Mike Phillips (KY) Vice President; Denny Thompson (NC) Executive Treasure; Paul Sebesta (TX) Communications Officer; Ray Cartee (UT) Secretary; and Ruth Cartee (UT) acting stenographer.

President Randall Rawls called the meeting to order at 1:10pm. President Rawls asked that each member of the group stand and introduce themselves. He then introduced Paul Sebesta for the itinerary.

Welcome and Local Arrangements Committee Report - Paul Sebesta; thanked the Tourism Council who will be taking the Spouses on a guided tour 9:00 am to Mexico; a Photo ID is needed for return to US. Should be back 2:30-3:00pm; a reception will be held in the Blue Dolphin Room will begin serving at 5:00pm until 7:00 pm

Meetings: will be held in this room beginning Monday at 8:00am; Tuesday 8:00am tour of the Sana Rosa Sugar cane production plant; Sana Anna Refuge tram tour of the bird watching facility; United States Border Patrol station and both A&M and Paul's research stations; followed by a fish fry and entertainment. Meeting in this room 8:00 AM Wednesday until noon. Thursday we will leave at 8:00 AM for Rio Bravo, Mexico Research Center. Friday 8:00 leave for Sterile Fruit Fly Center - Mission TX. Also a hospitality room has been set up in rooms 1101-02.. Open until 11:00PM. ...

Web site - Communication officer needs to be replaced; holding office in a society is a conflict of interest for ARS /USAID employees. Members my attend but not hold office.

The minutes from the Executive Committee meeting held September 24, 2006 in Parsons, Kansas were reviewed. A motion to accept was made by Ray Cartee seconded by Lyle Lomas and approved by voice vote.

Brent Westermann called for all program presentation for publication be sent to him for the Proceedings CD.

COMMITTEE REPORTS:

Secretary

Ray Cartee reported 52 registered members and 15 spouses for a net \$10,225 Dennis Onks overpaid last meeting and it has been suggested the excess (\$60) be toward this years meeting. Motion to table until clarification that money was actually deposited by Denny Thompson; Second by Clyde Bogle and passed by voice vote.

Business Manager

Denny Thompson presented the financial statement (handouts). Bank balance is \$8,421.14. This includes Kansas with quo pro quid from North Carolina and Oklahoma with the vans that were used. There are two CDs one for \$3,038.38 & one for \$5,208.76 that will mature in February and June. Denny suggested renewal for 6 months on the February CD to allow for greater flexibility in the future. Motion made by Jim Beatty and seconded by Clyde Bogle to proceed as suggested. and to allow the Business Manager and the Finance Committee chair to confer and determine best options for the Society passed by voice vote.

Program Committee

Mike Phillips thanked all who were instrumental in putting the program together; particularly Paul Sebesta and others through their willingness to present papers. Randal Rawls expressed the knowledge of the tremendous amount of work and help to pull these programs together. It is appreciated when the committee people call that we all take a step forward and help with the programs where they are needed.

Awards

John Hodges reported the recommendation award will be handed out as approved. Bill Petersen will be honored for his tireless effort in maintaining this society as an officer and member.

Nominations

Bob Dunker presented the membership with the following individuals for officers for 2007-2008; President, Mike Phillips (KY); Vice President, Ray Cartee (UT); Secretary, Merritt Taylor (OK); Business Manager, Denny Thompson (NC); Precedings Officer, Dennis Onk; Communication Officer, open nominees from floor. Motion made to accept report by Paul Nyran; second by Larry Earnest.. Report approved by voice vote.

Proceedings

Dennis Onks indicated that three of the presenters from Kansas were not documented. He suggests that abstracts are a vital part of the proceedings and would like to see more. Right now the downloading of the proceedings are difficult. Presentations will separated to allow for ease of download. North Carolina has been instrumental in providing all the information to the Proceedings CDs. A few of 2005 and a copy of 2006 are available. These CD's should be used as a recruiting tool for other institutions to bring into the Society. When seeking people we should inform them that the acceptance of presentation will be in the proceedings thereby they accept or decline inclusion or not. If not wishing to have their presentation printed or otherwise produced; move on and seek someone else for the program..

Finance

Allen Nipper indicate we still do have resolution on the credit card payment use. Cost is the factor; training on machines, etc. Allen wondered if there had been any honorarium sent to the Findley Pate family. Discussion of doing something but no decision. There were personal contributions. Call for Question: Never been done before and we may be setting a precedent. A standing resolution for future good will letters to be sent to the families. Motion by Ray Cartee that a card or letter from the membership body be automatic from the Secretary of the Society with a second by Paul Nyrn approved by voice vote.

Membership

Pete Schultz and Paul Nyran indicate not pro-active in decisions. A map has been put together which will help his to encourage people to attend. A copy of the program and registration form was sent by the Secretary to all those who have not been attending. It may help to attend SASS in alternate years.

Meeting Site Selection

Allen Nipper introduced Bob McNeil from the University of Georgia who supplied all with a bag of Georgia peanuts. Fall 2007 will be held in Griffin Georgia, about 40 miles south of Atlanta. A tour of the main campus and outlying facilities are scheduled for September 23rd - 26th. Motion made by John Hodges to have a 2-year rotation with SASS beginning with the winter meetings in Georgia. Seconded by Pete Schultz; motion carried by voice vote. Summer meetings will be in California or North Carolina in 2009. Confirmation with site committee to determine location.

Old Business

New Director at Hayes Kansas is Bill Gilliland. Fred Perry has retired and Karen Hammer represents the University of California Experiment Station. Additional changes were Mike Bourn from Oklahoma and Florida and South Carolina need to be activated again.

New Business

Paul Sebesta and Bob Dunker are checking by-laws to determine the best alternative for the replacement of the Communications Officer. Proceedings Officer and Business Manager are retained by voice vote.

Adjourned 2:42

Respectfully submitted by:
Ray Cartee
RCAS Secretary