

## Research Center Administrators Society (RCAS)



### **Executive Committee Meeting Sunday - February 3, 2008 Austin Ballroom 3, Adam's Mark Hotel Dallas, Texas**

Executive meeting called to order by President Mike Phillips at 1:30 P.M.

#### **Welcome and local arrangements - Frank Gilstrap:**

Frank was not present. Merritt Taylor gave a brief description of proposed tour to be held the following day.

#### **Introductions – All**

#### **Attendance Sign-Up – Merritt Taylor:**

Members signing the attendance sheet were: Brent Westerman (OK), Erich Wehrenberg (OK), Clyde Bogle (NC), Blake Brown (TN), Mike Phillips (KY), George Granade (GA), Lyle Lomas (KS), Randall Rawls (AL), Barry Sims (TN), Bob McNeill (GA), Fred Swanson (CA), Stan Jones, (G), Robert Dunker (IL), Lyle Paul (IL), Denny Thompson, (NC), Ray Cartee (UT), Jeff Anderson ( NC), Jeff Chandler (NC), Walt Hitch (TN), Pete Schultz (VA), Rob Ellis (TN), Bill Peterson (KY), Donald Hubbell (AR), Jim Beaty (IN), Dennis Onks (TN), Jim Bannon (AL), Ken Scaife (OH), Paul Nyren (ND), Anne Nyren (ND) Merritt Taylor (OK).

#### **Approval of minutes - Merritt Taylor:**

Minutes of the Executive meeting and General Business Meeting from January 2007 at South Padre Island, Texas were reviewed by all present with several corrections noted. Moved by Ray Cartee to approve as amended. 2<sup>nd</sup> by Jim Bannon. (passed). Minutes will be submitted for approval in the general session as corrected.

#### **Treasurer's Report – Denny Thompson:**

Denny Thompson presented the bank statement and discussed the fact that counting the cash in the checking account and the two CD's that the RCAS has a combined balance of approximately \$20,000. Moved to accept by Jim Beaty. 2<sup>nd</sup> by Bill Peterson (passed). Treasurer's report will be submitted for approval in the general session.

#### **Standing Committee Reports**

**Executive Business Manager - Denny Thompson – see above**

**Finance:**

Dennis Onks started a discussion regarding the issue of why the RCAS treasury has approximately \$20,000. There was considerable discussion regarding what to do with the excess funds. Brent Westerman suggested using some money to recruit new members (maybe pay the registration costs of new members). It was also suggested that maybe soliciting sponsors for the meetings would enable the RCAS to reduce the cost of registration. Discussion was held regarding the possibility that established committees could use some of the funds for committee activities.

**Membership - Pete Schultz, Paul Nyren:**

Discussion held on using some of the excess funds for recruiting.

**Proceedings - Dennis Onks - Bob Dunker:**

Dennis Onks stated that hard copies will be printed for the members. He also mentioned that four libraries in the south are stocking the proceedings. He also mentioned that we may need to consider the future costs of the proceedings related to hard copies. It was mentioned that Bob Dunker has volunteered to be the next chairman of the proceedings committee.

**Awards:**

Mike Phillips stated that based on passed protocol the announcement of the award would be made at the banquet.

**Meeting Site Selection:**

Ray Cartee reported on the Utah meeting scheduled for July 27-30, 2008. Sunday and Monday we will be in the Cash Valley to visit a trout fishing and hunting ranch, to milk can dinner. Tuesday to a research center in Cageville, a fruit farm and botanical garden (19 Theme Botanical Garden), to Lea High to a restaurant named after Porter Rockwell called Porter's Place Steak House. Wednesday to a commercial tart cherry farm and peach packing plant, an herb farm (herb essence distilling), growers coop producing raisins then back to Cash Valley. We will need to fly into Salt Lake City and rent a car and drive to Logan.

Fred Swanson mentioned that going to California in the summer of 2009 would mean two trips to the west in a row. There was conversation regarding the plusses and minuses and also the possibility of changing the 2010 meeting site from Orlando, Florida to California since we had no active members in Florida. Moved by Brent Westerman that the 2010 Winter meeting-site be changed from Florida to California. Bob McNeill 2<sup>nd</sup>. (passed).

Discussion was held regarding that need for a new fall 2009 site if we were going to California in the winter 2009. Kenneth Scathe was asked if he would agree to host the fall 2009 meeting in Ohio. He mentioned several possibilities for an Ohio experience including the Farm Science Review to be held in late September. Other suggestions included visiting an Amish community. Moved that the RCAS hold the fall 2009 meeting in Ohio by Jeff Chandler. 2<sup>nd</sup> by Stan Jones. (passed).

### **Website - Pete Schultz**

Discussion was held regarding old out of date schedules on the web site. Pete discussed the need to send Lydia information to remove old information. Bob Dunker mentioned that it was decided in a previous meeting to clear all changes for the web site through Peter Schultz.

### **Historian – Brent Westerman**

Brent Westerman discussed that he has successfully reorganized old files and old information. He still expressed a need for the secretary and anyone having information or documents to forward the minutes and all other document to him.

### **Nominations – Randall Rawls**

Randall Rawls stated that the nomination committee will nominate the following at the General Business Meeting:

Ray Cartee – President  
Merritt Taylor Vice President  
Jim Beaty – Secretary  
Treasurer – Denny Thompson  
Communications – Peter Schultz  
Proceedings – Robert Dunker

### **New Committee Assignments - Ray Cartee**

Ray asked for Volunteers

### **Fall 2008 (Utah) Meeting local arrangements and Program - Ray Cartee**

See above

### **Winter 2009 (Atlanta, Georgia) - George Granade and Bob McNeill**

George Granade and Bob McNeill discussed several possibilities for the tour which included: Aquarium, Stone Mountain, Golf Courses, Chateau Winery, Mayfield Dairy, President Carter Library, CNN, ESPN, Spouses Tour

### **Other New Business**

Ray Cartee reported that during the SAAS officers meeting that Johnny Arkinton requested input for topics for the next general session. (Alternative Fuels was suggested)

Moved by Randall Rawls that Robert Dunker be elected chair of the proceedings committee. 2<sup>nd</sup> by Paul Nyren. (passed).

Jim Beaty recommended that a commendation be sent to the Georgia members that hosted the fall 2007 meeting. (Voice Assent).

Adjourn Moved by Merritt Taylor to adjourn. 2<sup>nd</sup> by Lyle Paul. (passed).

*Respectfully submitted by Merritt Taylor - Secretary*